

**HEREFORDSHIRE COMMUNITY FOUNDATION**

**(a company limited by guarantee)**

**REPORT AND ACCOUNTS**

**For the year ended 31<sup>st</sup> MARCH 2016**

**AUDITED**

**Registered Charity No. 1094935**

**Company Registered No. 04468139**

# Herefordshire Community Foundation

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## REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31<sup>st</sup> MARCH 2016

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# Herefordshire Community Foundation

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## REFERENCE AND ADMINISTRATIVE INFORMATION

for the year ended 31<sup>st</sup> March 2016

<b>Charity Name</b>	Herefordshire Community Foundation
<b>Governing Instrument</b>	The Charity is a company limited by guarantee having no share capital governed by its Memorandum and Articles of Association. It was incorporated on 24 <sup>th</sup> June 2002.
<b>Registered Charity Number</b>	1094935
<b>Company Registered Number</b>	04468139
<b>Trustees (who are also the Directors)</b>	<p>Oliver Cooke Wilma Gilmour Nat Hone (Chairman) Ray Hunter Will Lindesay Sally Pettipher David Snow Shelagh Wynn Trevor Gregory (Appointed 9<sup>th</sup> May 2016, Resigned 4 August 2016) Richard Morgan (Appointed 25<sup>th</sup> July 2016)</p> <p>The number of Trustees shall be no less than 3 and (unless otherwise determined by ordinary resolution) no more than 15.</p> <p>The Trustees have the power to appoint Trustees in accordance with the procedures laid out in the Memorandum and Articles of Association.</p> <p>The Trustees value diversity within the board of Trustees and strive to ensure the Board is representative of the community.</p>
<b>Registered and Principal Office</b>	<p>The Fred Bulmer Centre Wall Street Hereford HR4 9HP</p>
<b>Company Secretary</b>	Wilma Gilmour
<b>Fund Director</b>	Dave Barclay
<b>Investment Managers</b>	<p>CCLA Investment Management Limited 80 Cheapside London EC2V 6DZ</p>

# Herefordshire Community Foundation

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## REFERENCE AND ADMINISTRATIVE INFORMATION

for the year ended 31<sup>st</sup> March 2016 (continued)

### **Bankers**

CAF (Charities Aid Foundation)  
25 Kings Hill Avenue  
Kings Hill  
West Malling  
Kent  
ME19 4TA

### **Solicitors**

Farrer & Co  
66 Lincoln's Inn Field  
London  
WC2A 3LH

### **Investment Powers**

The Trustees have wide powers of investment. However, as part of the government contract all Community First endowment match challenge funds have to be invested through CCLA.

### **Auditors**

Kendall Wadley LLP  
Suite 35  
Rural Enterprise Centre  
Vincent Carey Road  
Hereford  
HR2 6FE

# Herefordshire Community Foundation

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## REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT)

for the year ended 31<sup>st</sup> March 2016

The Trustees, who are also the Directors, present the report and accounts for the Trust for the year ended 31<sup>st</sup> March 2016. These have been prepared in accordance with the accounting policies set out in note 21 to the accounts and comply with the Charity's governing document, applicable law and the requirements of "Accounting and Reporting by Charities", Statement of Recommended Practice applicable to charities preparing accounts in accordance with the financial reporting standard applicable in the UK and the Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2015).

### Objectives and activities

The objects for which the Foundation is established are:

- To promote any charitable purposes for the benefit of the community in the County of Herefordshire and in particular the advancement of education, the protection of good health both mental and physical and the relief of poverty and sickness;
- To promote other exclusively charitable purposes in the United Kingdom and elsewhere which are in the opinion of the Trustees beneficial to the public including the community in the County of Herefordshire;
- To match the wishes of donors, corporate or individual, to community needs, to encourage local philanthropy for the public benefit, and to enable donors to use the resources of the Foundation to achieve more effective giving;
- To seek donations to endowment funds, individually tailored to the donor's wishes or, for smaller amounts in a pooled endowment fund;
- To seek donations to flow-through funds for those who wish to see a more immediate impact from their generosity;
- To enable its donors to take full advantage of all external aid to the sector including donation matching and gift aid;
- To establish links with the voluntary, business and statutory sectors so as to ensure the best possible use of resources within these sectors.

### The Funds

The Foundation manages a number of sub-funds which fall into two broad categories – Endowment and Flow-through. Although all the funds belong to the Foundation, they are ring-fenced and operate separately in accordance with the wishes of the donor.

Endowment Funds are long term capital funds with the aim of increasing their value by judicious investment applying their income to the charitable purpose of the sub-fund.

Flow-through Funds tend to have a limited life with the goal of distributing the whole sum donated in accordance with the goals of the donor.

# Herefordshire Community Foundation

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## REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) for the year ended 31<sup>st</sup> March 2016 (continued)

### Public Benefit

The Trustees seek to ensure that the activities of each of the Funds under the umbrella of the Foundation meet 'Public Benefit' tests in accordance with the following Charity Commission guidance:

- Know what the Fund was set up to achieve – this is known as the Fund's 'purpose'
- Identify how the Fund's purpose is beneficial – this is the 'benefit aspect' of public benefit
- Know how the Fund's purpose benefits the public or a sufficient section of the public – this is the 'public aspect' of public benefit.
- Identify how the Fund's purpose will be delivered – this is known as 'furthering' the charity's purpose for the public benefit.

The Trustees, having reviewed the objectives and activities of the Foundation and its constituent Funds and, having giving due consideration to Charity Commission guidance above, are satisfied that the Foundation business is properly conducted for the 'public benefit'.

### Achievements and performance

In the year under review, the emphasis has been on grant giving. The increase in our endowment funds by donations has been countered by a fall in investment value. We started the year with a high income reserve available for grant -giving. We increased the number of grants made. Although the value is less than last year, this is because the previous year included £190,560 of flow through for the New Model in Technology & Engineering University that is being established in Hereford. Stock markets were not helpful but investments have held up well compared to the stock market as a whole.

The Foundation remains a significant benefactor for the County of Herefordshire.

### Strategic report

The description under the headings "Achievements and performance" and "Financial Review" meet the company law requirements for the trustees to present a strategic report.

### Grants and donations

All grants and donations received by the Foundation are applied according to its objects. The Trustees approve, from time to time, as to where these funds are to be applied and thereafter monitor their application during the year.

### Endowment Funds

During the year, The Foundation's Endowment Funds received £78,889 (2015: £305,579) from donations. £23,546 was added to existing Funds. £55,343 was donated to one new fund created during the year.

A full list of funds managed by the Foundation grouped by type and with a description of their charitable purpose can be found in note 14 to the accounts.

# Herefordshire Community Foundation

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## REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) for the year ended 31<sup>st</sup> March 2016 (continued)

### Flow-Through Funds

The Flow-Through Funds received £97,225 (2015: £44,907) in donations and grants which was added to existing funds for distribution.

### Grant giving

The Foundation has made 179 (2015: 143) individual grant donations and related payments totalling £206,780 (2015: £378,206). A complete list of grants to organisations may be found in Note 21 to the accounts. Grants to individuals have been aggregated.

In addition to making these grants which pass through the Foundation's books, the Foundation also acts as advisor to two other grant giving bodies.

In the year to 31<sup>st</sup> March 2015, £156,892 was paid in grants by the European Social Fund Community Grant Programme (European Community funds), covering both Shropshire and Herefordshire on the Foundation's advice. No further new grants were made on behalf of this program in the year under review but grants made previously were monitored and reported on behalf of the programme. Fees of £2,555 (2015: £10,494) were received for these services.

A total of £32,430 (2015: £44,108) was made in grants by the Pippin Trust, an independent registered charity on the Foundation's advice. The Foundation received a fee of £2,432 (2015: £3,308) for these services.

### Diamond Jubilee Trow

The Trustees had capitalised the Trow as an asset totalling £119,257 on the balance sheet of the Foundation at 31<sup>st</sup> March 2015. This was being depreciated on a straight line basis over its expected life of 25 years as a restricted flow through management cost on the statement of financial activities commencing in the year under review.

As reported last year, the Trow suffered from rot and was moved back to T Nielson in Gloucester, who built her, while discussions on her future took place. These continue and there are various alternatives under consideration and development. It is hoped that the Trow will be on display before long.

The Trustees have taken the view that, in her current state, the Trow has no carrying value. Therefore, the outstanding balance sheet value has been written off.

### Financial Review

Details of the financial position of the Foundation are set out in the following accounts on pages 13 to 38. In summary, for the year ended 31<sup>st</sup> March 2016:

- Total reserves at year end were £3,455,088 (2015: £3,666,202)
- Realised and unrealised losses on investments totalled £133,362 (2015: gains of £175,376)
- Net outgoing resources amounted to a deficit of £77,752 (2015: surplus of £80,313).
- Endowment funds at year end totalled £3,323,483 (2015: £3,543,374).

# Herefordshire Community Foundation

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## REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT) for the year ended 31<sup>st</sup> March 2016 (continued)

- The Administration of the Foundation (General Fund) made a surplus of £8,853 (2015: £31,707).

### Reserves Policy

The total reserves of the charity decreased by £211,114 to £3,455,088 from £3,666,202 and Restricted funds amount to £3,377,305 and Unrestricted funds increased from £68,930 to £77,783 in the year. The Trustees continue to seek further funding for marketing and endowment fund development. The Foundation aims to retain free reserves sufficient to provide adequate working capital to fund its administration and fund development for at least six months taking into account committed income. The Trustees are satisfied that the net assets of the Foundations are adequate to fulfil the obligations of the Foundation.

### Principle sources of income

Income for endowment fund building comes from donations. Income from donations combined with dividend and interest income is used for grant making. The administration (unrestricted fund) income comes from a contribution from each fund and unrestricted donations.

### Risk assessment

The Fund Director has carefully controlled administration costs which are funded by direct donations and internal transfers from the individual funds managed. Trustees regularly review the risk assessment profile, in line with Charity Commission recommended guidelines.

### Investment Policy

All endowment capital is invested in the COIF Charities Investment Fund, run by CCLA Investment Management. To quote from their web-site:

“CCLA is one of the UK's largest charity fund managers according to the latest Charity Finance Survey. Managing investments for charities, religious organisations and the public sector is all we do. Based in the City of London, with an office in Edinburgh, we are largely owned by our clients' funds.”

### Plans for future periods

The Trustees plan, during the next twelve months, to:

- Continue to make grants to support local communities for the public benefit and in accordance with the wishes of donors.
- Seek to extend its Endowment and Flow-through Funds for individuals and corporate givers.
- Raise the profile of the Foundation in the County, particularly with the business, legal and financial communities.
- Actively encourage local philanthropy for local benefit
- Develop a range of donor 'vehicles' designed to meet the ever widening range of charitable aims of prospective donors.



# Herefordshire Community Foundation

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## REPORT OF THE TRUSTEES INCLUDING DIRECTORS' REPORT) for the year ended 31<sup>st</sup> March 2016 (continued)

- Enable existing donors to achieve more effective giving.

### Structure, governance and management

#### Governing document

Incorporation as a company limited by guarantee took place on 24<sup>th</sup> June 2002 and registration as a charity occurred on 5<sup>th</sup> December 2002.

#### Recruitment and appointment of Trustees

There have been no changes of Trustee during the year. Since year-end, Trevor Gregory, a chartered accountant, was appointed on the 9<sup>th</sup> May 2016 and resigned due to unexpected commitments on 3<sup>rd</sup> August 2016. Richard Morgan, a solicitor, was appointed on 25<sup>th</sup> July 2016.

The Board aims to achieve representation across the different areas of the County; to maintain a wide range of interests within the voluntary and community sectors and to ensure that key skills, such as fund development, financial and legal knowledge, are provided within the Trustee group.

#### Trustee induction and training

All Trustees are provided with induction to the work of the Foundation and opportunities to attend training and development events are provided.

#### Organisational structure

The Trustee Board is the strategic decision-making body of the Foundation. It employs the part-time Director, who carries out the day-to-day management of the Foundation. Grant panels are established as appropriate for the assessment of grants and their recommendations are submitted to the Board for final approval. At the current stage of development, active participation by Board members is required to advance fund development, the website and the profile of the Foundation within Herefordshire. The remuneration of key management of the charity is set by the board.

#### Related parties

The Foundation is affiliated to and acknowledges the support of the United Kingdom Community Foundation (UKCF). The Foundation benefits from the help and office support of the EF Bulmer Benevolent Fund.

There are occasions when the Foundation is asked to support a beneficiary of other charities and may receive funds for management from charitable projects in which a certain number of the trustees have an interest. At all times these transactions are within the scope of its objects.

#### Quality Accreditation

The Foundation holds the latest Quality Accreditation (QA3) by the UKCF. These exacting standards are endorsed by the Charity Commission and cover the key areas of Definition and Governance, Finance and Risk, Donor Services and Development, Grant Making and Community Engagement and Communications. Community Foundations must hold this quality accreditation to manage publicly funded grant programmes.

# Herefordshire Community Foundation

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## **REPORT OF THE TRUSTEES (INCLUDING DIRECTORS' REPORT)**

for the year ended 31<sup>st</sup> March 2016 (continued)

### **Auditors**

A resolution proposing that Kendall Wadley LLP be reappointed as auditor of the company will be put to the members at the next Annual General Meeting.

### **Disclosure of information to auditors**

Each of the directors/trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware.

They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

### **On behalf of the Board of Trustees**

**T N Hone**  
**Trustee**

**Dated: 7<sup>th</sup> November 2016**

**The Fred Bulmer Centre**  
**Wall Street**  
**Hereford**  
**HR4 9HP**

# Herefordshire Community Foundation

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## STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the year ended 31<sup>st</sup> March 2016

The Trustees (who are also Directors of Herefordshire Community Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charitable Company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**By order of the Board of Trustees**

**T N Hone**  
Trustee

**Dated: 7<sup>th</sup> November 2016**

# Herefordshire Community Foundation

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## AUDITOR'S REPORT TO THE TRUSTEES OF HEREFORDSHIRE COMMUNITY FOUNDATION

We have audited the accounts of Herefordshire Community Foundation for the year ended 31<sup>st</sup> March 2016 set out on pages 13 to 38. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard FRS102.

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its Trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of trustees and auditors

As explained more fully in the statement of trustees' responsibilities, the Trustees, who are also the Directors of Herefordshire Community Foundation for the purposes of company law, are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view.

The Trustees have elected for the accounts to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly, we have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the accounts

An audit involves obtaining evidence about the amounts and disclosures in the accounts sufficient to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Trustees; and the overall presentation of the accounts. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited accounts and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

### Opinion on accounts

In our opinion the accounts:

- give a true and fair view of the state of the charitable company's affairs as at 31<sup>st</sup> March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

# Herefordshire Community Foundation

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## AUDITOR'S REPORT TO THE TRUSTEES OF HEREFORDSHIRE COMMUNITY FOUNDATION (continued)

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the accounts; or
- the accounts are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Jonathan Marston BA FCA (Senior Statutory Auditor)**  
**for and on behalf of Kendall Wadley LLP**

**Dated: 7<sup>th</sup> November 2016**

Chartered Accountants  
Statutory Auditor  
Suite 35  
Rural Enterprise Centre  
Vincent Carey Road  
Hereford  
HR2 6FE

Kendall Wadley LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

# Herefordshire Community Foundation

## STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT) for the year ended 31<sup>st</sup> March 2016

	Note	Unrestricted General £	Restricted Flow-Through £	Restricted Endowment £	Total 2016 £	Total 2015 £
<b>Income and endowments from:</b>						
<b>Incoming resources from generated Funds</b>						
Donations and legacies	2	3,478	97,226	78,889	179,593	387,786
Investments	2	-	-	126,961	126,961	133,662
<b>Total income and endowments</b>		<b>3,478</b>	<b>97,226</b>	<b>205,850</b>	<b>306,554</b>	<b>521,448</b>
<b>Expenditure on:</b>						
Charitable activities						
Grants made	2	-	(67,194)	(139,585)	(206,779)	(378,206)
Management costs	3	(39,407)	-	(130,032)	(169,439)	(55,175)
Governance costs	4	(8,088)	-	-	(8,088)	(7,754)
<b>Total resources expended</b>		<b>(47,495)</b>	<b>(67,194)</b>	<b>(269,617)</b>	<b>(384,306)</b>	<b>(441,135)</b>
<b>Net (losses)/gains on investments</b>		<b>-</b>	<b>-</b>	<b>(133,362)</b>	<b>(133,362)</b>	<b>175,376</b>
<b>Net (outgoing)/incoming resources before transfers</b>		<b>(44,017)</b>	<b>30,032</b>	<b>(197,129)</b>	<b>(211,114)</b>	<b>255,689</b>
<b>Transfers</b>			<b>(20,906)</b>	<b>20,906</b>	<b>-</b>	<b>-</b>
Fees	2	52,870	(9,202)	(43,668)	-	-
<b>Net movement in funds</b>		<b>8,853</b>	<b>(76)</b>	<b>(219,891)</b>	<b>(211,114)</b>	<b>255,689</b>
<b>Reconciliation of funds</b>						
Fund balances brought forward		68,930	53,898	3,543,374	3,666,202	3,410,513
Fund balances carried forward		77,783	53,822	3,323,483	3,455,088	3,666,202

All activities are classed as continuing

All recognised gains and losses are included in the above. The notes on pages 16 to 38 form part of these accounts.

# Herefordshire Community Foundation

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## BALANCE SHEET

at 31<sup>st</sup> March 2016

Company registered number: 04468139

		2016		2015	
	Note	£	£	£	£
Fixed assets					
Charitable assets	6	-		119,257	
Tangible fixed assets	7	-		-	
Investments	8	3,192,696		3,250,641	
			3,192,696		3,369,898
Current assets					
Debtors	10	35,888		39,443	
Cash at bank and in hand		234,197		269,478	
		270,085		308,921	
Creditors: amounts falling due within one year	11	(7,693)		(12,617)	
Net current assets			262,392		296,304
Total assets less current liabilities			3,455,088		3,666,202
Funds					
Unrestricted:	2		77,783		68,930
Restricted:	2, 14				
Endowment funds capital		3,316,328		3,495,824	
Endowment funds income		7,155		47,550	
Flow-through funds		53,822		53,898	
			3,377,305		3,597,272
Total Funds			3,455,088		3,666,202

The company is entitled to exemption from the audit requirement contained in Section 477 of the Companies Act 2006 (the Act) for the year ended 31<sup>st</sup> March 2016, although an audit has been carried out under Section 144 of the Charities Act 2011. No member or members eligible to do so have deposited a notice requesting an audit within the specified time period in accordance with Section 476 of the Act.

The accounts on pages 13 to 38 were approved and authorised for issue 7<sup>th</sup> November 2016 on behalf of the Trustees by

**T N Hone**

**Trustee**

**Dated: 7<sup>th</sup> November 2016**

The notes on pages 16 to 38 form part of these accounts.

# Herefordshire Community Foundation

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## Statement of Cash Flows For the Year Ended 31<sup>st</sup> March 2016

	Note	2016		2015	
		£	£	£	£
<b>Cash flows from operating activities</b>					
Cash absorbed by operations	17		(86,826)		(68,204)
<b>Investing activities</b>					
Proceeds on disposal of investments		-		1,522,845	
Purchase of investments		(75,417)		(1,627,874)	
Interest received		-		-	
Dividends received		126,961		133,662	
			51,544		
<b>Net cash generated from investing activities</b>					28,633
<b>Net decrease in cash and cash equivalents</b>			(35,282)		(39,571)
Cash and cash equivalents at beginning of year			269,479		309,049
<b>Cash and cash equivalents at end of year</b>			234,197		269,478
<b>Relating to:</b>					
Bank balances and short term deposits			234,197		269,478



# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016

### 1 Accounting policies

#### Company information

Herefordshire Community Foundation Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is The Fred Bulmer Centre, Wall Street, Hereford, HR4 9HP.

#### 1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102 “The Financial Reporting Standard applicable in the UK and Republic of Ireland” (“FRS 102”), “Accounting and Reporting by Charities” the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it applies from 1<sup>st</sup> January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared on the historical cost convention modified to include certain financial instruments at fair value. The principal accounting policies adopted are set out below.

These accounts for the year ended 31<sup>st</sup> March 2016 are the first accounts of Herefordshire Community Foundation prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1<sup>st</sup> April 2014. The reported financial position and financial performance for the previous period ended 31<sup>st</sup> March 2015 are not affected by the transition to FRS 102.

#### 1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The Foundation manages a number of sub-funds which fall into two broad categories – Endowment and Flow-through. Although all the funds belong to the Foundation, they are ring-fenced and operate separately in accordance with the wishes of the donor.

Endowment Funds are long term capital funds with the aim of increasing their value by judicious investment applying their income to the charitable purpose of the sub-fund.

Flow-through Funds tend to have a limited life with the goal of distributing the whole sum donated in accordance with the goals of the donor.

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

### 1.5 Charitable fixed assets

The Foundation owns a charitable asset in the form of the Herefordshire Trow, a barge normally on the River Wye. The cost of its construction as at the balance sheet date has been capitalised. It was being depreciated in equal annual instalments over its expected useful life of 25 years; however, due to circumstances as set out in the Trustee report, the Trustees have decided to depreciate the Trow fully.

### 1.6 Tangible fixed assets

Tangible fixed assets costing more than £150 are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Office & equipment	4 years – straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss if any.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. An impairment loss is recognised immediately in income/(expenditure) for the year, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 1.7 Impairment of fixed assets (continued)

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised immediately, unless the relevant asset is carried in at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

### 1.9 Financial instruments

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised when the charity becomes party to the contractual provisions of the instrument.

Financial assets are offset, with the net amounts presented in the accounts when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### ***Basic financial assets***

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

#### ***Basic financial liabilities***

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 1.10 Grants

Grant making expenditure is recognised when any conditions have been fulfilled and payment is made.

### 1.11 Listed investments

Listed investments are valued at the mid-market price at the end of the last weekday before the financial year end.

Realised gains or losses are calculated as the difference between sale proceeds and market value at the previous balance sheet date.

All gains and losses whether realised or unrealised are taken to the Statement of Financial Activities.

### 1.12 Resources expended

Liabilities are recognised for the amounts that the charity anticipates it will have to pay to settle a debt or the amount it has received in advance as payment for services it has to provide.

Expenditure on charitable activities includes the costs associated with the activities undertaken to further the purpose of the charity and includes administration and governance costs

### 1.13 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			31st March 2016
Becket Bulmer	Capital	833,562	647	-	-	(12,322)	-	-	(33,468)	788,419
	Income	16,011	-	31,478	(42,150)	-	-	-	-	5,339
	2014-15	860,202	-	38,310	(34,317)	(12,825)	(1,347)	-	(450)	849,573
Richard Bulmer	Capital	155,204	-	-	-	(2,387)	-	-	(6,269)	146,548
	Income	10,193	-	6,010	(10,965)	-	-	-	-	5,238
	2014-15	173,109	-	7,367	(12,687)	(2,571)	(242)	-	421	165,397
John Morgan	Capital	22,989	-	-	-	(380)	-	-	(929)	21,680
	Income	3,218	-	876	(850)	-	-	-	-	3,244
	2014-15	26,179	-	1,099	(650)	(396)	-	-	(25)	26,207
Hergest	Capital	56,630	-	-	-	(932)	-	-	(2,291)	53,407
	Income	6,556	-	2,173	-	-	-	-	-	8,729
	2014-15	62,042	-	2,682	(500)	(938)	(80)	-	(20)	63,186
Glencora	Capital	119,450	-	-	-	(1,802)	-	-	(4,832)	112,816
	Income	7,292	-	4,382	(10,391)	-	-	-	-	1,283
	2014-15	127,103	-	5,744	(7,246)	(1,915)	(603)	-	3,659	126,742
Coneygree	Capital	20,502	-	-	-	(348)	-	-	(829)	19,325
	Income	3,077	-	753	-	-	-	-	-	3,830
	2014-15	22,473	-	939	-	(342)	(88)	-	597	23,579

# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016  
(CONTINUED)

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at 31st March 2016
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			
CPRE	Capital	19,599	-	-	-	(331)	-	-	(792)	18,476
	Income	2,879	-	720	(2,500)	-	-	-	-	1,099
	2014-15	21,363	-	941	-	(328)	(89)	-	591	22,478
High Sheriff	Capital	111,114	9,008	-	-	(1,757)	-	-	(4,951)	113,414
	Income	3,774	-	4,388	(7,000)	-	-	-	-	1,161
	2014-15	100,163	10,710	4,356	(2,000)	(1,569)	(149)	-	3,377	114,888
Jack Hughes	Capital	45,661	-	-	(4,950)	(646)	-	-	(1,046)	39,019
	Income	672	-	992	-	-	-	-	-	1,664
	2014-15	38,864	8,000	672	(1,950)	(641)	-	-	1,388	46,333
Bulmer Gilmour	Capital	55,579	-	-	-	-	-	-	(2,321)	53,258
	Income	335	-	2,104	(1,075)	(821)	-	-	-	543
	2014-15	53,148	-	1,966	(2,921)	(793)	-	-	4,514	55,914
H.E.C	Capital	131,434	6,601	-	-	(2)	-	-	(5,614)	132,419
	Income	1,987	-	5,049	(4,600)	(2,516)	-	-	-	(80)
	2014-15	125,421	-	4,679	(5,546)	(1,878)	-	-	10,745	133,421
Herefordshire Country Fair	Capital	49,957	-	-	-	-	-	-	(2,058)	47,899
	Income	1,764	-	1,917	(1,600)	(744)	-	-	-	1,337
	2014-15	23,332	23,920	1,613	-	(696)	-	-	3,552	51,721

# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016  
(CONTINUED)

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at 31st March 2016
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			
Joanies	Capital	1,625,200	-	-	-	-	-	-	(66,938)	1,558,262
	Income	31,962	-	62,907	(53,304)	(16,044)	-	-	-	25,521
	2014-15	1,511,572	-	62,045	(43,632)	(15,294)	-	-	142,471	1,657,162
New University	Capital	-	-	-	-	-	-	-	-	-
	Income	-	-	-	-	-	-	-	-	-
	2014-15	-	192,500	-	(190,560)	(1,940)	-	-	-	-
Hereford College of Arts	Capital	51,405	-	-	-	-	-	-	(2,117)	49,288
	Income	526	-	1,990	-	(765)	-	-	-	1,751
	2014-15	-	47,840	890	-	(684)	-	-	3,885	51,931
HCF Care Fund (previously H'fordshire Fund)	Capital	6,287	6,441	-	-	(99)	-	-	(255)	12,374
	Income	400	-	244	(200)	-	-	-	-	444
	2014-15	6,535	12	198	-	(99)	-	-	41	6,687
HCF Bursaries Fund	Capital	625	(625)	-	-	-	-	-	-	-
	Income	-	-	-	-	-	-	-	-	-
	2014-15	-	625	-	-	-	-	-	-	625
HCF Sports Fund	Capital	12	-	-	-	-	-	-	-	12
	Income	-	-	-	-	-	-	-	-	-
	2014-15	-	12	-	-	-	-	-	-	12

# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016  
(CONTINUED)

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at 31st March 2016
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			
Much Marcle United Fund	Capital	-	55,343	-	-	(553)	-	2,927	57,717	
	Income	-	-	592	-	-	-	-	592	
	2014-15	-	-	-	-	-	-	-	-	
Heaton Fund	Capital	-	-	-	-	(113)	-	20,906	20,793	
	Income	-	-	29	-	-	-	-	29	
	2014-15	-	-	-	-	-	-	-	-	
Diamond Jubilee Trow	Capital	190,613	1,424	-	-	-	(119,257)	(1,579)	71,201	
	Income	(43,095)	50	357	-	(1,106)	(10,775)	-	(54,569)	
	2014-15	135,838	21,960	157	-	(1,116)	(9,951)	630	147,518	
<b>Restricted Endowment Funds</b>	Capital	3,495,823	78,839	-	(4,950)	(21,672)	(119,257)	20,906	(133,362)	3,316,328
	Income	47,551	50	126,961	(134,635)	(21,996)	(10,775)	-	-	7,156
	<b>TOTAL</b>	<b>3,543,374</b>	<b>78,889</b>	<b>126,961</b>	<b>(139,585)</b>	<b>(43,668)</b>	<b>(130,032)</b>	<b>20,906</b>	<b>(133,362)</b>	<b>3,323,483</b>
	2014-15	3,287,344	305,579	133,658	(302,009)	(44,025)	(12,549)	-	175,376	3,543,374



# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016  
(CONTINUED)

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			31st March 2016
Comic Relief	Flow-through	17,792	57,921	-	(35,949)	(5,497)	-	-	-	34,267
	2014 -15	25,770	39,421	-	(47,399)	-	-	-	-	17,792
European Social Funds	Flow-through	-	2,555	-	-	(2,555)	-	-	-	-
	2014 -15	14,997	-	-	(14,997)	-	-	-	-	-
Grassroots	Flow-through	871	-	-	(871)	-	-	-	-	-
	2014 -15	871	-	-	-	-	-	-	-	871
Youthbank	Flow-through	135	-	-	(135)	-	-	-	-	-
	2014 -15	135	-	-	-	-	-	-	-	135
Surviving Winter & Get Warm/ Stay Warm	Flow-through	150	2,144	-	(1,876)	-	-	-	-	418
	2014 -15	40	5,486	-	(5,376)	-	-	-	-	150
Herefordshire Tree Fund	Flow-through	1,612	-	-	(175)	-	-	-	-	1,437
	2014 -15	2,102	-	-	(490)	-	-	-	-	1,612
Odey Fund	Flow-through	10,650	17,500	-	(9,500)	(950)	-	-	-	17,700
	2014 -15	17,800	-	-	(6,500)	(650)	-	-	-	10,650

# Herefordshire Community Foundation

NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>ST</sup> MARCH 2016  
(CONTINUED)

## 2 Fund Analysis

Fund Name		Balance at	Incoming resources		Resources Expended			Transfers	Gains on Investments	Balance at
		1st April 2015	Donations	Investment	Grants	Fee Transfers	External Costs			31st March 2016
Walking With The Wounded	Flow-through 2014-15	-	17,106	-	(16,906)	(200)	-	-	-	-
		-	-	-	-	-	-	-	-	-
Heaton	Flow-through 2014-15	22,406	-	-	(1,500)	-	-	(20,906)	-	-
		23,949	-	-	(1,435)	(108)	-	-	-	(22,406)
Other	Flow-through 2014-15	282	-	-	(282)	-	-	-	-	-
		282	-	-	-	-	-	-	-	282
<b>Restricted Funds</b>	<b>TOTAL</b>	<b>53,898</b>	<b>97,226</b>	<b>-</b>	<b>(67,194)</b>	<b>(9,202)</b>	<b>-</b>	<b>(20,906)</b>	<b>-</b>	<b>53,822</b>
	2014-15	85,946	44,907	-	(76,197)	(758)	-	-	-	53,898
<b>Unrestricted Funds (Admin)</b>	<b>TOTAL</b>	<b>68,930</b>	<b>3,478</b>	<b>-</b>	<b>-</b>	<b>52,870</b>	<b>(47,495)</b>	<b>-</b>	<b>-</b>	<b>77,783</b>
	2014-15	37,223	37,300	4	-	44,783	(50,380)	-	-	68,930
<b>TOTAL FUNDS</b>	<b>TOTAL</b>	<b>3,666,202</b>	<b>179,593</b>	<b>126,961</b>	<b>(206,779)</b>	<b>-</b>	<b>(177,525)</b>	<b>-</b>	<b>(133,362)</b>	<b>3,455,088</b>
	2014-15	3,410,513	387,786	133,662	(378,206)	-	(62,929)	-	175,376	3,666,202

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 3 Breakdown of Management Costs

General fund	2016	2015
	£	£
Office	4,036	3,742
Travel and Subsistence	145	328
Staff costs (note 5)	15,842	21,956
Contractors	14,017	11,291
Marketing and Publicity	106	254
Fees, subs & training	3,398	1,589
Bank charges	56	-
DIGITS/Web	1,655	2,661
Office fit-out	-	605
Fund Development	152	200

Total	39,407	42,626
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	<b>2016</b>	<b>2015</b>
	£	£

#### Endowment funds

Cost of maintenance of the Diamond Jubilee Trow (inc. depreciation)	130,032	9,952
Investment management fees (note 2 for breakdown between funds)	-	2,597

	130,032	12,549
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Office and staff costs are split 98% to Management and 2% to Governance (note 4). All external costs, Management and Governance except for investment management and programme audit fees are in respect of charitable activities and charged to the General Fund. The total amount in respect of rent paid in the year was £1,484 (2015 - £1,484).

### 4 Breakdown of Governance Costs

General fund	2016	2015
	£	£
Office	84	77
Salaries (note 5)	323	448
Accounting	3,791	3,135
Insurance	228	266
Audit	3,662	3,828

Total	8,088	7,754
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# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 5 Staff Costs and Numbers

Staff Costs	2016 £	2015 £
Wages and Salaries	16,165	22,404
Social security costs	-	-
	-----	-----
	16,165	22,404

**2016**                      **2015**

#### Average number of employees on a full time equivalent basis

Administration of the charity	1	1
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No Trustees received any form of remuneration or expenses from the Charity during the year (2015: £nil).

No employee received more than £60,000.

### 6 Charitable Assets

	2016 £	2015 £
<b>The Diamond Jubilee Herefordshire Trow</b>		
Cost brought forward from previous year	135,519	135,519
Additions	-	-
	-----	-----
Total cost at end of year	135,519	135,519

#### Accumulated Depreciation

Balance at 1 April 2015	(16,262)	(10,841)
Charge for the year	(5,421)	(5,421)
Impairment	(113,836)	-
	-----	-----
Accumulated depreciation	(135,519)	(16,262)

<b>Net book value at end of year</b>	-	119,257
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The Trow suffered from rot and was moved back to T Nielson in Gloucester. In its current state the Trow is deemed to have no carrying value.

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 7 Tangible Fixed Assets

	2016	2015
	£	£
<b>Office Equipment</b>		
Cost at beginning of year	1,248	1,248
Purchases	-	-
Disposals	-	-
<hr style="border-top: 1px dashed black;"/>		
Cost at end of year	1,248	1,248
<b>Accumulated Depreciation</b>		
Balance at beginning of year	1,248	1,248
Charge for the year	-	-
Depreciation on disposals	-	-
<hr style="border-top: 1px dashed black;"/>		
Balance at end of year	1,248	1,248
<b>Net book value at end of year</b>	-	-

### 8 Listed Investments

	2016	2015
		£
<b>Endowment Fund Value</b>		
Market value at beginning of year	3,250,641	2,970,236
Purchases at cost	75,417	1,627,874
Sale proceeds	-	(1,522,845)
Realised gains/(losses) not in opening balance	-	37,077
Unrealised increase/(decrease) in value in the year	(133,362)	138,299
<hr style="border-top: 1px dashed black;"/>		
<b>Market value at end of year</b>	<b>3,192,696</b>	<b>3,250,641</b>

Throughout the year, the only investment held by any sub-fund was the COIF Charities Investment Fund, managed by CCLA.

### 9 Financial instruments

	2016	2015
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	35,888	39,443
Carrying amount of financial liabilities		
Measured at amortised cost	7,692	12,617

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 10 Debtors

	2016 £	2015 £
Other debtors	35,888	39,443
	35,888	39,443

Debtors are made up of accrued dividends, gift aid due and fees due.

### 11 Creditors: Amounts falling due within one year

	2016 £	2015 £
Accruals	7,692	12,617
	7,692	12,617

A provision of £3,672 has been made in respect of audit fees.

### 12 Analysis of net assets between funds

	Unrestricted Funds £	Flow-through Funds £	Endowment Funds £	Total £
Tangible fixed assets				
Investments	-	-	3,192,696	3,192,696
Net current assets	77,783	53,822	130,787	262,392
Total	77,783	53,822	3,323,483	3,455,088

### 13 Unrestricted funds

	Balance 31.3.15 £	Incoming resources £	Resources expended £	Transfers £	Balance 31.3.16 £
General fund	68,930	3,478	(47,495)	52,870	77,783

The General fund exists to support the day to day running costs of the Charity. It made a surplus of £8,853 in the year.

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 14 Restricted funds

The Foundation manages a number of different types of funds. They fall into two main groups :-

- Endowment funds where the donations are held as capital and the income is distributed as grants in accordance with the wishes of the donor.
- Flow-through funds where the whole donation is distributed as grants over a set period, usually five years or less.

Endowment funds are further divided into three groups:-

- Unmatched Endowment funds received no matched funding from Government apart from Gift-Aid. The Foundation manages one such fund, invested with CCLA Investment Management Limited. Fees are charged to capital.
- Grassroots Endowment funds received matched government funding under a now closed Grassroots Endowment Match Challenge scheme in addition to Gift-Aid. The Foundation manages nine such funds, invested with CCLA Investment Management Limited. Fees are charged to capital.
- Community First Endowments receive matched government funding under a current scheme in addition to Gift Aid. Such funds are invested with CCLA Investment Management Limited in accordance with the rules of the scheme. Fees are charged to income. The income is supplemented by capital gains in excess of inflation.

There follows a brief description of the charitable objects of each fund grouped as above.

#### **Unmatched Endowment Funds (no additional government funds)**

Becket Bulmer	To promote the cultural advancement of the people of Herefordshire in particular through the theatre, music and arts, enhance the education of young people, the improvement of the environment and the support of disabled people. In addition to support Hereford Cider Museum and award an: annual bursary to the Hereford Police Male Choir Young Musician of the Year. Approximately 8% of the value of the Becket Bulmer Fund was matched through the Grassroots Endowment Match Challenge, a government scheme that ran from 2008 to 2011.
Jack Hughes Fund	Established by the Herefordshire County Proficiency Tests Committee to support the rural communities across the county, initially with rural education requirements and skill enhancement opportunities.
Much Marcle United Fund	A consolidated group of old charities for the benefit of the people of the Ancient Parish of Much Marcle. Specifically to support organisations and community groups that work in support of the wider community. Grants for individuals will be considered for education or welfare issues.
HCF Care Fund	A Fund for the relief of poverty in Herefordshire.
HCF Arts Fund	A currently inactive fund but established to raise money for the arts in Herefordshire.
HCF Bursaries Fund	A fund to grant bursaries to Herefordshire students, now closed.
HCF Sports Fund	A currently inactive fund but established to raise money for sport in Herefordshire.

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 14 Restricted funds (continued)

Richard Bulmer	To help under-25's living in and from Herefordshire to further their artistic aspirations with particular emphasis on music and travel.
John Morgan	To promote activities which raise environmental awareness and which benefit the environment with emphasis on the Kington area.
Hergest	As for John Morgan but also to support the artistic endeavours of residents from Kington.
Glencora	To promote activities that benefit the environment, enhance the lifestyles of the older generation and further the arts with particular emphasis on music. Priority given to applications from the Ledbury/Colwall area.
Coneygree	To support the activities of community/voluntary groups in Ledbury and the twenty-three surrounding parishes to provide care and fellowship to individuals and rehabilitate those with mental or physical health problems through their activities. There is a special focus given to groups working with older people.
CPRE (Herefordshire)	To support groups that protect the countryside.

### **Community First Endowment Match Challenge (a government scheme that offered £1 for every £2 endowed)**

Hereford College of Arts	A new fund created to support the arts in Herefordshire, including bursaries for students at the Hereford College of Arts and an annual Brian Hatton Award to the Herefordshire Young Artist of the year.
Bulmer Gilmour	To support voluntary and community groups in Herefordshire, with emphasis on families.
H.E.C.	Herefordshire Education Fund. To support education, including Bursaries for the under-25's.
H.C.F.	Herefordshire Country Fair. A fund using any available surplus from the annual Country Fair to support the rural community in Herefordshire.
Joanies	This fund, covering England and Wales, has a wide-ranging, community based focus but particularly welcomes applications from organisations working with young people aged 11 to 25 and is especially interested in projects that lead to employment, accreditation, further education, training and integration. It looks for innovation and entrepreneurship and for strong evidence of how closely applicants consult young people in developing their service, and for any community involvement or local financial support.



# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 14 Restricted funds (continued)

#### Hybrid Funds

High Sheriff's	To support community and voluntary groups involved with law and order and community cohesion. This fund is regularly augmented and has benefited from both government schemes.
Diamond Jubilee Trow	The now complete replica traditional Wye barge (a Trow), built in the first instance to represent Herefordshire in the Diamond Jubilee Thames Pageant and subsequently to provide adventure to the young or disadvantaged and to be a source of pride for the County.
New University	A new fund created to receive, manage and disperse in the short term, funds contributed by donors wishing to support a new university in Herefordshire until the new institution gained charitable status in its own right. In the long term, the fund will support bursaries for students in further or higher education, either at the new university if established, or at existing institutions in Herefordshire if the university is not successfully established. The fund is currently inactive.

#### Flow-through Funds

Comic/Sports Relief	Used to support work where there is clear evidence of a sustained beneficial impact on the lives of people who are excluded or disadvantaged through low income, rural or social isolation, age, disabilities, race, sexuality or gender. Administered across both Herefordshire and Shropshire.
ESF Community Grants	Funded by the European Social Fund. To help people who are unemployed or economically inactive to move closer to employment e.g. through provision of IT training, CV writing, interview techniques, etc. The Foundation also ran the Shropshire programme on a sub-contract basis.
Grassroots	Government Community grant scheme now closed.
Youthbank	Youth support fund now closed.
Surviving Winter	Grants of up to £300 to vulnerable individuals and families to help pay for winter heating funded by transfer of winter fuel allowance.
Herefordshire Tree Fund	Grants to support the purchase, planting and upkeep of trees within Hereford.
The Odey Fund	The Odey Fund operates in South Herefordshire and North Gloucestershire. Priority for grants is given to established charitable organisations active in the fields of education and youth development for the age range of 16 to 25 years old with the secondary element of wider community support grants..
The Heaton Fund	To support community groups and charities based in Ledbury.
Walking With The Wounded	Funds raised on the transit of a Walking With The Wounded event through Herefordshire and passed on to the charity.

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 15 Share capital

The Herefordshire Community Foundation is a company limited by guarantee and does not have a share capital.

### 16 Guarantee

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up during the time that he or she is a member or within one year afterwards for payment of the debts and liabilities of the company contracted before he or she ceases to be a member, and of the costs, charges and expense of winding up the same and for the adjustment of the rights of contributors amongst themselves, such amount as may be required not exceeding, in the case of any member, the sum of £1. Total guarantees at 31<sup>st</sup> March 2016 amounted to £8.

### 17 Cash generated from operations

	2016	2015
	£	£
Deficit/Surplus for the year	(211,114)	255,689
Adjustments for:		
Investment income recognised in the surplus	(126,961)	(133,662)
Gain on disposal of investments	-	(37,077)
Fair value gains and losses on investments	133,362	(138,299)
Depreciation	5,421	5,421
Impairment	113,837	-
Movements in working capital:		
Increase in debtors	3,555	(18,555)
Decrease in creditors	(4,926)	(1,721)
Cash absorbed by operations	(86,826)	(68,204)

### 18 Related Parties

There were no material related party transactions requiring disclosure.

### 19 Operating lease commitments

Operating lease commitments are for office accommodation. Lease are negotiated for an average of 6 years. Such leases may be renewed at the end of the term or surrendered as activity dictates.

At the reporting date the company had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2016	2015
	£	£
Expiring in 2 to 5 years	5,936	7,420
	5,936	7,420

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 20 Grants managed on behalf of third parties

The Foundation also acts as advisor to two other grant giving bodies.

During the year ended 31st March 2015, £156,892 was made in grants by the European Social Fund Community Grant Programme (European Community funds), covering both Shropshire and Herefordshire on the Foundation's advice. No further grants were made on behalf of this program in the year to 31<sup>st</sup> March 2016.

A total of £32,430 (2015: £44,108) was made in grants by the Pippin Trust, an independent registered charity on the Foundation's advice. The Foundation received a fee for these services.

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 21 Grant Listing

<u>Fund</u>	<u>Payee</u>	<u>£</u>	<u>£</u>
Becket Bulmer	Hereford VI Form College	900	
	Dancefest	3,500	
	WM Homes – Starter packs	3,000	
	The Courtyard Trust	4,100	
	Here For All	500	
	The Rural Media Co.	500	
	Wheeled Sports for Hereford	800	
	Help Link UK Ltd	500	
	St. Michael's Hospice	137	
	Herefordshire Interfaith Group	800	
	The Cider Museum	14,665	
	10 <sup>th</sup> Hereford Whitecross Scouts	850	
	The Yeleni Support Centre	500	
	HVOSS – Community Wheels Project	1,000	
	Pudleston Village Hall	250	
	SSAFA Herefordshire	200	
	North Hereford Shopmobility	1,000	
	The Music Pool	2,458	
	Presteigne Festival of Music	2,500	
	Plantlife International	500	
	Growing Local – Recipe Book	278	
	Fugue Visions	650	
	SIL – return grant underspend	(115)	
	Bosbury CE Primary School	250	
	Hereford River Carnival	500	
	Hereford Police Male Voice Choir	1,000	
	Grants to individuals	927	
			42,150
Richard Bulmer	Yarkhill Field to Fork	250	
	Hereford VI Form College	1,000	
	British Wireless for the Blind	1,109	
	Homestart Herefordshire	59	
	Beat it Percussion	1,200	
	The Music Pool – Blackmarston School	2,458	
	Royal National College for the Blind	3,680	
	Hereford River Carnival	960	
	1 grant to an individual	250	
			10,966

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 20 Grant Listing (continued)

<u>Fund</u>	<u>Payee</u>	£	£
John Morgan	Kington Remembers	100	
	Beat it Percussion	500	
	Hfds Wildlife Trust – Kington Wildplay	250	
			850
Hergest		-	-
Glencora	The Courtyard Trust	3,470	
	SCC County Fund – Archives & Heritage	2,000	
	Beat it Percussion	1,820	
	ESO (2006)	1,000	
	Hereford MS Therapy Centre	876	
	Plantlife	500	
	Hereford Cider Museum	300	
	Royal National College for the Blind	425	
			10,391
Coneygree		-	-
CPRE	Herefordshire CPRE (for project with Herefordshire Wildlife Trust)	2,500	-
			2,500
High Sheriff	Herefordshire Vennture	3,000	
	Jamie's Farm	2,000	
	HOPE for Children	2,000	
			7,000
Jack Hughes	33 individual grants for training	4,950	
			4,950
Herefordshire Care Fund	The Hereford Community Farm Fund	200	
			200
Bulmer Gilmour	Yarkhill Field to Fork	150	
	The Brookfield School	325	
	Friends of Castle Green	600	
			1,075

# Herefordshire Community Foundation

## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 20 Grant Listing (continued)

<u>Fund</u>	<u>Payee</u>	£	£
Herefordshire Education Charity	John Kyrie High School – Uganda Trip a/c	1,000	
	Aylestone School Fund	600	
	Hfrds & Ludlow College – Annual Bursaries	2,500	
	1 grant to an individual	500	
			4,600
Country Fair	Megan Baker House	400	
	Macmillan Cancer Support	400	
	St Michael's Hospice	400	
	Herefordshire RDA	400	
			1,600
Joanies Fund	Helping Hands Global 24/7	3,500	
	Choysez	2,500	
	SATRO	3,630	
	Northside Youth & Community		
	Connections CIC	3,440	
	Herefordshire Vennture	3,960	
	Warwickshire Assn of Youth Clubs	3,500	
	Courtyard Trust – Kington Youth Theatre	3,488	
	Neuromuscular Centre	7,349	
	Brightstripe Cultural Health	2,500	
	The Island Trust Ltd	1,700	
	Close House Projects	2,000	
	ECYH	2,800	
	Hereford College of Art – Annual Bursaries	1,500	
	WITH	2,000	
	Camden Arts Centre	3,000	
	The Garage Trust Ltd	2,000	
	Ledbury Poetry Festival	1,500	
	Plas Derw Trust Ltd	2,937	
			53,304
Hereford College of Arts		-	-
New University		-	-
Comic / Sports Relief	Chairs & Spares Ltd	3,500	
	Whitchurch CSA	4,020	
	Telford Sea Cadets	3,500	

# Herefordshire Community Foundation

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## NOTES ON ACCOUNTS FOR YEAR ENDED 31<sup>st</sup> MARCH 2016 (continued)

### 20 Grant Listing (continued)

Comic / Sports Relief (cont)	Families in Telford	4,743	
	Phoenix Bereavement	2,020	
	Our News Our Views	3,432	
	Growing Local is Going Local	2,548	
	Homestart Telford & Wrekin	1,400	
	Marches Family Network	1,000	
	Crowsmill CIC	3,478	
	Barnabas Community Projects	5,000	
	Hereford Child Contact Centre	1,310	
			35,951
Heaton	SSAFA Herefordshire	1,000	
	Ledbury Poetry Festival	500	
			1,500
Odey	The Basement Trust Ltd	2,500	
	Forest Pulse	4,000	
	Age Concern Forest of Dean	1,500	
	Neuro Muscular Centre	1,500	
			9,500
Surviving Winter	11 individual winter fuel grants awarded	1,876	
			1,876
Tree Fund	Hereford in Bloom	175	
			175
Grass Roots	HCF Admin	870	
			870
Youth Bank	HCF Admin	135	
			135
HCG "Other"	HCF Care Fund	282	
			282
Walking With The Wounded	Walking With The Wounded	16,904	
			16,904
	<b>Total</b>		<b>206,779</b>